

**Lynnville Town Council
February 1, 2022 Agenda**

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGEANCE

ROLL CALL

APPROVAL OF MINUTES: Tabled

APPROVAL OF CURRENT BILLS: January 4, 2022 – February 1, 2022

DELINQUENT NOTICES: Shut off date is January 10, 2022.

ADJUSTMENTS:

\$547.83 – 218 Deer Ln - Pipes burst - **REPAIRED**

TREASURY REPORT – January 2022:

Community Center \$ 31,374.12

Fire Department \$233,677.93

General \$673,920.13

Park \$122,607.00

Utilities \$694,958.47

****Amount for Digital Meters \$**

NEW BUSINESS:

-SIGPS Race – Alan Staples

-Dates set for Events in 2022 – Approve Request for Donation letters

 Easter Egg Hunt Event

 Halloween at the Park Event

 Holiday Parade with Theme

-Request for donation – Katy and Eric Barnes

-Approval to purchase pump for Deer Ln liftstation – Veolia

-Request to have dead trees and trees causing issues with foundation removed at Lot #105-106 – Long

-Estimate to paint Community Center

-Estimate for spreader for town truck

Brian Cook, Town Superintendent

 Monthly Work List

William Putt, Park Superintendent

Rickey Ray Sack, Jr/Ryan Spall, Fire Department

J. William Bruner, Attorney

Lauri Stockus, Clerk-Treasurer

Doris Horn, Town Council Member

Rachel Titzer, Town Council Member

Stacy Tevault, Town Council President

NEXT MEETING: February 15, 2022, 6:00pm @ Lynnville Park Recreation Building

ADJOURNMENT

ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL

January 4, 2022 Meeting Roll Call

Brian Cook, Town Superintendent

Present Absent

William Putt, Park Superintendent

Present Absent

Rickey Ray Sack, Jr, Fire Department

Present Absent

Ryan Spall, Fire Department

Present Absent

J. William Bruner, Attorney

Present Absent

Brett Kruse, Park Advisor

Present Absent

Donald McVey, Park Advisor

Present Absent

Lauri Stockus, Clerk-Treasurer

Present Absent

Doris Horn, Town Council Member/Park Authority

Present Absent

Rachel Titzer, Town Council Member/Park Authority

Present Absent

Stacy Tevault, Town Council President/Park Authority

Present Absent

February 1, 2022

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Rickey Sack

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JR SCHULER

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ALAN STAPLES

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Town of Lynnville

Town Council

February 1, 2022

Present: Stacy Tevault, Rachel Titzer, Doris Horn, Lauri Stockus, J. William Bruner, Bill Putt, Rickey Ray Sack, Jr

Absent: Brian Cook, Ryan Spall, Brett Kruse, Donald McVey

Call to Order

Moment of Silence

Pledge of Allegiance

Roll Call

Approval of Minutes: Tabled

Approval of Current Bills: Doris makes the motion to approve the January 4, 2022 – February 1, 2022, bills as presented. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Delinquent Bills: Shut off date February 10, 2022. No shut offs this month.

Adjustments:

\$547.83 – 218 Deer Ln - Pipes burst – **REPAIRED**. Doris makes the motion to approve adjustment as presented.

Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Treasury Report January 2022:

Community Center	\$ 31,374.12
Fire	\$233,677.93
General	\$673,920.13
Park	\$122,607.00
Utilities	\$694,958.47

Correction: Amount saved for Digital Meters was read as \$0.00 but there is \$23,502.24 in fund as of January 2022

NEW BUSINESS:

SIGPS Race – Alan Staples

Dates presented for Indiana-Illinois-Kentucky Enduro Riders for race event on April 24, 2022. All Council members agree to this date. Check out for Sundays is usually 1:00pm but Council members agree to extend it to 5:00pm the Sunday of the race event with the stipulation anybody who has not checked out by 5:00pm will be charged an extra day of camping. Alan mentioned he will have 3 groups that will stay after the event is over to clean up the park. Stacy told him to work with Bill, Park Superintendent, on this to make sure the people cleaning are the ones who might there after 5:00pm.

Bill voices his concerns with the race event: Going forward, park employee can tell people who are making reservations there is a race this weekend but there has already been reservation made for the weekend of the race event. There are people not associated with the race that come to the park to fish, kayak, etc., they should not have to pay the \$10 the race officials charge but the \$3.00 park fee and the park should get the money not the race official. There is a bridge for the races behind the shower house that is unsafe if people walk across. They could fall into the water or get hurt. Due to exceeding the State limit on people, more restrooms are needed. People not associated with the race event do not want to stay to fish, kayak, etc. because of the

amount of people in the park for the race. The insurance policy on file from last year only has the event covered for 1 day. If they are there for 3 days their policy should cover 3 days.

Stacy and Rachel address Bill's concerns: Rachel: The park has been working with this organization for many years and they have always willing to help and donate to Lynnville Park. They bring in people who would not normally come to Lynnville Park. There will not be any drastic changes made to the way the race events have been handled in the past. Stacy: The park has been working with this organization since the 70s and try to break even on pricing. This organization has always been good to the park. The trails made by dirt bikes help when people come to ride bikes on trails. Rachel: There isn't anywhere in the contract stating they are required to take out the bridges. If the bridges need repairs, that would be regular park maintenance. The bridges are used all year by all visitors of the park. Alan: Port-a-Potties are brought in for the event each year. If there needs to be more, we can take care of that. Rachel: Have our insurance agent look over the policy to see if it is enough or if more coverage is required. Stacy: There may not be fishing/kayakers/etc. this day but there will be a race this day. This is a tradition of Lynnville Park, and it has gone on for years. As long as we can maintain it, we will continue to have the races at Lynnville Park. It is 2-3 days out of the year, and you will need to find a way to work with the Race Officials to have a successful event. Other members agree.

Rachel addresses Alan concerning the event: There needs to be better tracking of people attending the event. Alan stated they have bracelets to keep track of attendees. He will let the Council know the total number after the event. There is to be someone to control people who are just staying with other people because they did not get a place of their own to stay. There are limits to the number of people/tents/vehicles are allowed on sites. A copy of the campground rules was given to the organization and are to be followed. Alan questioned the rule about "no overflow camping unless approved by Park Superintendent or Town Council. Bill is to get with them to figure out how many and where the overflow camping is located.

Dates set for Events in 2022 – Approve Request for Donation letters

Easter Egg Hunt Event – April 9, 2022, with a rainy day of April 16, 2022

Halloween at the Park Event – October 15, 2022

Doris makes a motion to allow the letters asking for donations for events to be mailed. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Holiday Parade with Theme – November 27, 2022

There has not been a theme decided for the Holiday Parade but are open to suggestions.

Council would like to have a "Christmas on Main St" celebration along Main Street and at the gazebo the weekend of November 26th. Having a fun event for everybody. The Council spoke of having hot chocolate, Santa, gift bags, Christmas music. They also talked about speaking with LNB Community Bank concerning decorating their green space they own next to the bank, with a nativity scene. Including the Boy Scouts and other community groups to participate in planning festivities for the holidays. There is a food truck that makes homemade soup that could contact to see if they would like to be part of this event. If the event is a success and there is lot of community interest doing it another day in December. Stacy let the Fire Department know they would like them to be involved in the events also.

Request for donation – Katy and Eric Barnes

The Dolly Parton's Literacy program requesting donations is to buy books for the children of Warrick County. Doris stated she is not in favor donating to this program using taxpayer's money. Doris feels if they donate to this program, they would need to donate to all the programs like cancer society and children's hospitals. Her opinion is they need to be very careful about where money is being donated. Stacy pointed out they donated to

one of the Tecumseh high school programs for environmental program. Rachel suggests a donation from the Lynnville Park since that will not be made from taxpayer money. Stacy points out the program is for Warrick literacy so the money will be staying in our county. Doris states she is comfortable with the donation coming from Lynnville Park. Rachel makes a motion to approve a donation of \$100.00 from Lynnville Park. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Approval to purchase pump for Deer Ln lift station – Veolia

Rachel makes a motion to approve the quote received from Jill Carr at Veolia for replacement pump. Doris seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries

Request to have dead trees and trees causing issues with foundation removed at Lot #105-106 – Long

Doris makes a motion to approve the request to let the lessee have the total of 6 trees removed which include the dead trees and trees causing issues to the foundation of the personal property removed. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Estimate to paint Community Center

Estimate from Action Painting including open area walls, men's and woman's restrooms, hallway off open area, doors and casings prepped and painted for a total of \$3965.00. Tried to get other estimates but could not get other companies to come up to get estimates. Other companies stated they were backed up for 6 months to a year. Doris makes a motion to approve the estimate from Action Painting for \$3,965.00 to paint the inside of the Community Center. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Estimate for spreader for town truck

The salt spreader the town currently owns is made for a UTV and is too small for the Town truck. Doris makes a motion to approve the quote for \$4,475.00 to purchase a salt spreader for the town truck. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries.

Tom Silliman: Kaden Madden's grandfather would like to do another food drive in the spring. He would like the Town Council to give them a date and they will get sacks and paper together to be passed out. They were thinking a March or April weekend would work out best.

There is a resident who wanted a water tap. He called Town Hall and also spoke with Brian which he was given the proper procedure by both. The resident knew he was required to contact Brian to set up the tap. Brian drove by the house and noticed he had already tapped in over the weekend prior to paying tap fees or contacting Brian. He came to Town Hall after to pay the tap fee but did not tell Town Hall he had already tapped in. Due to the illegal tap of Town of Lynnville's water lines, the line will be dug back up to make sure it was done properly, he will be required to pay the inspection fee and he will be required to pay the fine for illegally tapping the line. Until all the fines and fees are paid, he will not receive the setter or meter. Per Rachel, she had somebody reach out on his behalf to her asking the cost of tap fees for water. A message was sent from the resident to call him on Monday but Rachel was not able to reach him so she gave Brian his name and number to contact him. Rachel was leaving town so on Thursday she followed up with the resident and asked if he had paid his tap fee. He replied that he had but had not received a meter or setter yet. The resident stated to Rachel he had already tapped into the water line and had taken pictures. Rachel verified with the resident he had already tapped into the water. The resident replied he had and Rachel told him he needed to call Town Hall right away. This is where their conversation ended. Rachel wants it to be on the record she did not give any permission to anybody to tap in to the water lines. Thursday was the only day Rachel actually spoke with the resident and he was already tapped in at that point. Bill Putt commented Sunday was the day he says the residents working on the lines to put the tap in. Rachel commented that Sunday was the day she received the first message asking what the cost of tap in fees. Doris stated if they bored under Hwy 68 they will be dealing with the INDOT because a permit is required.

Stacy: It is common to have certain approved companies allowed by the municipalities to do work on the utilities which should be stated in the paperwork. Lauri stated it is not in the paperwork because before she took office there were 3 companies used. An issue came up and the prior Clerk-Treasurer tried to call these companies and 2 had retired and the last one was too busy and would not be able to do work in a timely manner anymore. At that time the prior Clerk-Treasurer said the resident would be required to find their own company. The company would be required to be bonded and proof of this would be required to be brought to Town Hall. Since then, this is how tap ins have been handled because the town did not have the manpower or employee know how to do the taps before hiring Brian.

Brian Cook, Town Superintendent

Not Present

Bill Putt, Lynnville Park Superintendent

Nothing more to add

Rickey Ray Sack, Jr/Ryan Spall, Fire Department

There were 9 runs last month. There were some various types of training the Fire Department completed. With the bad weather expected in the next couple of days, some of the fire fighters will be staying at the fire station for anybody who needs help or has any questions. Addressing a rumor that has been asked by several different residents, *"Mr. Whitfield has not been kicked off the Lynnville FD, he is still a valued member of the department and we are lucky to have him."*

J. William Bruner, Town Attorney

Easements for Spurgeon WWTP Project

Doris makes a motion to approve to allow Mr. Bruner the ability to work with Attorney, Chris Wisner on WWTP Spurgeon Project to come to agreements about easements. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Motion carries. After some discussion concerning easements for the WWTP it was decided all the residents along both sides of the road the Spurgeon WWTP Project would receive a letter stating they will not be required to tap on the line at this time. Mr. Bruner agreed if one gets the letter, it is only fair everybody gets one.

Lease Lot #104

Mr. Larkin's attorney has forwarded pictures to LNB Community Bank showing the property has been cleaned up. He has also satisfied all the conditions the bank has required of him. The bank is now asking the Town of Lynnville if they would be willing to allow him to get his lease back. The bank has the lease at this point so it would be handled at a new lessee. There would be a cancellation of lease with the bank, transfer fee would be paid and a new lease signed. The Town Council agreed to allow the bank to transfer the lease for Lot #104 to Mr. Larkins. Bruner will contact the attorney for the bank to give him the information.

Lease Lot #75

Bill cleaned lot but there is not title to this trailer. The Town Council asked Mr. Bruner to get what needs to be done for this trailer to be transferred asap. The park to losing lease money while it sits empty. They spoke about bidding it with the disclosure there is no title. All agree, whichever way Mr. Bruner decides get a title or bid it without title and cash sale, something is to be figured out asap.

Lauri Tevault, Clerk-Treasurer

Annual Park Passes

The RFID electronic system for the park passes can also be used on the electronic gate Bill has been working on getting for the entrance to Lynnville Park by the office. Bill states the gate system he has been looking into is called Ghost Controls and there are 2 places that carry the equipment nearby. Lauri: The information Bill has

brought to Town Hall shows this system is quite a bit cheaper than the gates looked at several years ago when they were originally looked at. Bill: Until the RFID system is installed the park will be using a red sticker pass system. The sticker passed the park currently has some with 3-digits and some with 4-digits. The 3-digit will be used as regular park pass and the 4-digit will be used for the Lynnville Park Lessees and Town of Lynnville residents. With proof of a "46719" zip code, annual park passes are discounted to \$15 each. The annual passes may be purchased through Lynnville Park or Town Hall. Children 16yr and younger do not require a pass but are required to be accompanied by an adult. There is an application for purchase of annual passes which will be sent out in the utility bills to get the word out to as many residents as possible.

Old Church at 312 Church St

Paperwork has been filled out to make the church a historical site. I need help from the board to get more history for the application. I have pictures of the church to send in the application. Copies of the application was given to each of the Town Council members to supply brief history on the building to fill out. After some discussion, each will fill out and/or provide information to complete parts of the applications not already filled out by Lauri.

The air ducts at the church were cleaned. Due to the stuff pulled out of the air vents Lauri had the company clean the intake vents also. There were carcasses and droppings in the vents so she also had them sanitized which was only about \$50 more. The buildup of dust and lint was so thick only about half the vents were being used. Some of the lint pulled out was singed black and smelled burnt. Instructed to change the air filters twice per month for a couple of at least 3 months then go back to changing them once per month.

Doris Horn, Town Council Member / Park Authority

Outdoor Speakers for Town Hall

Brought up getting outdoor speakers to make announcements, music for holidays or anytime. This has been discussed on several occasions in the past. After some discussion, an inexpensive unit could be purchased for Town Hall.

Rachel Titzer, Town Council Member / Park Authority

Paving of Parking Lot at Town Hall Update

Brian spoke with company and as soon as the weather permits, they will be out to complete the paving of the parking lot at Town Hall. The company representative stated this job is at the top of their list.

Tecumseh Trail Maintenance

After walking the trail this week there is quite a bit of trash along the trail. Most of it has come from the highway but the trail is to be checked from one end to the other at least every other day. Bill or one of the employees could take the golf cart along the trail to pick up trash and maintain it.

There is an old temporary electrical service box and pole off Old Sage Rd where the trailer was just removed. It does not look to be in working order and in pretty bad shape. Kelly Campbell from Leeds Electric recommended it be removed. Kelly will give an estimate to have it removed if CenterPoint will not remove it. Lauri was asked to take care of this pole removal.

Purchase of Town Truck

Brian has been reaching out to several contacts but like everyone else is having a hard time finding anything. There is one lead he is working on with Ubelhor in Jasper but is at least 4 months out in Jasper. The contact in Newburgh and Boonville are both about 6-8 months out. There are two contacts in Evansville have nothing and no estimate on when they will get anything. The Town Council said to have Brian get on the vehicle list asap.

Sidewalk Project Update

Rachel asked about the call Lauri had concerning the sidewalk project. Lauri explained the call was to get a grant for the sidewalks. Lauri has been told everything is good but official letters don't go out until the end of March. There was a call yesterday concerning the ADA approved ramps for placement and design. One of the things Lauri wanted to make sure there was a ramp out front for access to Town Hall and the Veteran's Wall. The project manager said she has put this in the plans and it should not be a problem.

The other issue discussed in the meeting was getting the utility wires placed underground. The way they are looking to have this accomplished is putting the wires in the 2ft "green space" between the sidewalk and road. After some discussion the Town Council stated the underground wiring is a must and Lauri is to do whatever she needed to do to get it done. Lauri states she has received pricing from Frontier and utilities which pricing is what was expected but the price Duke gave was tripled the other 2 combined. Per project manger of the Sidewalk Project, they usually see this when the utility doesn't want to do the project but she is going to try to work with us and Duke to find a solution. This price was given by the local Duke office but she is going to contact the corporate office to see about getting a better price. She is going to try to follow-up with me at the end of this week or beginning of next week. If this doesn't work her second solution is to find out what Duke charges per pole to put underground taking the difference of the per pole price and the price worked into the project for the moving of the poles and have the town pay Duke the difference. Lauri states she has contacted the local Duke office on many occasions but has been told every time they can't do it but no reason why or they give a very complicated reason. An office in Indianapolis has been contacted and another office in Fort Wayne area has been contacted to try to get this project done by contacting engineers in other areas or trying to get more of an explanation but according to the other offices they do not know why our local office does not want to put the lines underground. Lauri states she will continue to make phone calls and work on getting the lines underground.

Trail Head Building – Building Bathrooms

Rachel asked Bill if building bathrooms inside the trail head building would be something he would be willing to tackle or if a contractor should be brought in to build the bathrooms. Bill commented he would like to have 2 restrooms at the end connected by a storage area then a unisex bathroom at the end. He would be willing to build the bathrooms but someone would need to be hired for the plumbing to connect to the wastewater/sewer system. He would like to get it done during the spring before the summer gets here. Bill went over a couple of the plans he had to complete the restrooms. Rachel said she would like them to be nice and not look like they were thrown together. There are plans for this area so it will be getting more foot traffic than just off the trail. The restrooms and building will also need to be ADA accessible. Bill stated the building is ground level so in his opinion it is ADA accessible. There is more to ADA accessibility than ground level. There is width of doors, room to turn a wheelchair around, hand bars, ramps or platforms so wheelchairs aren't sinking in the mud and can get over the door threshold. Bill said he would like to handle this project and has several ideas. Rachel asked him to have a diagram on paper printed of his ideas for the restrooms by the next Park Board Meeting so they can all see and plan and layout upon completion. Bill agreed.

Rachel said she spoke with Jake Havot who builds pavilions around Warrick County along the trails. Once the weather gets warmer, he would like to show his work to the Town Council to see if they would be interested in having a pavilion build in the Trailhead area. Rachel said she would like to see one in this area to rent for family gatherings or even for weddings.

Stacy Tevault, Town Council President / Park Authority

Bill asks about the status of the DNR and "The Falls". Bill said he was under the impression if he had not heard anything about the reclamation of the falls by April DNR would not be doing anything at Lynnville Park until sometime in the fall. Stacy let him know the job has not been "bid out" until sometime during the summer. Work should start around October.

Estimates for Lighting along Tecumseh Trail

Kelly Campbell with Leeds Electric is getting estimates ready in a couple of weeks for lighting. The decorative lights will be more expensive, don't give off as much light so more will be required. The other lighting design is not decorative but still look good. After some discussion the Town Council will look at both options and possible scatter the decorative ones in different areas and put plain ones in parking lots. Sharon Sexson-Lyle applied for a \$257,000.00 grant to be used for the lighting through Active Life Ministries. Kelly Campbell is getting the specs from Morley Engineering who is also going to work on getting some estimates on lighting. He is looking to do the lighting in 3 stages. The 1st stage which is also the most important part is the parking lot to water area. 2nd and 3rd stages are out from there. No decisions will be made until all involved are informed of all options. The main goals are lighting, bathrooms, pavilion and to clean the Trailhead Building.

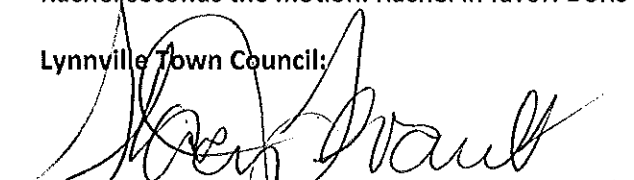
Lynnville Bike Park Project

Received a phone call for the grant for the bicycle trails Brad Scales put together for the park. A grant for up to \$20,000.00 was submitted to do work on these trails. The meeting went very well and grant committee was very receptive to the plan. The committee has multiple candidates and a limited amount of grant money. Should hear

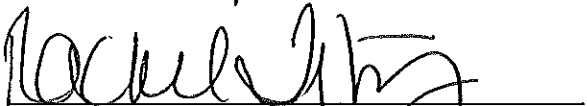
Next Meeting will be February 15, 2022 6:00pm @ Lynnville Park

Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn Town Council meeting. Rachel seconds the motion. Rachel in favor. Doris in favor. Stacy in favor. Meeting is adjourned at 8:10pm.

Lynnville Town Council:



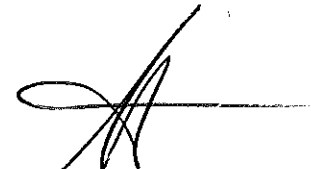
Stacy Tevault, Council President / Park Authority



Rachel Titzer, Council Member / Park Authority



Doris Horn, Council Member / Park Authority

Attest: 

Lauri Stockus, Clerk-Treasurer